DAHBAR
INTERNATIONAL
Movers & Forwarders

Moving Checklist

Three Months Before your Move

- ☐ Make an appointment with DOMEX for a pre-move survey (to estimate the volume) at your home.
- ☐ Book your moving dates with DOMEX.
- ☐ Arrange to obtain; passport, visa, work permit, international driving license.
- ☐ Inform your children's school of the move & request necessary documents for registration at the new school.
- ☐ Ask your bank if it is preferable to transfer your account or to arrange transfer to your new country of residence.
- ☐ Consult your doctor to check that your vaccines are up to date & ask to renew any prescriptions if you are on medication.
- ☐ Consult a vet to carry out any compulsory vaccinations and to ask for documents necessary for the transport of your pets.
- ☐ Refer to DOMEX for advice on transporting your pets wherever necessary.
- ☐ Consider cancelling subscriptions which any require three months' notice.

Two Months Before your Move

- ☐ Sell or dispose of any items you don't want to take with you.
- ☐ Ask DOMEX for information regarding export customs clearance as some countries allow VAT reimbursement on goods bought within six months export.
- ☐ Ask DOMEX to provide you with a list of forbidden items or items with exportation restrictions (e.g. alcohol, wine, book, video, animals, medicine, ivory, etc.)
- ☐ Keep your transport receipts in a safe place as they could be required by customs at destination.
- ☐ Consider temporary accommodation at your destination for the period before delivery of your consignment.
- ☐ Give DOMEX your new address if you leave your home before the move.
- ☐ For the following subscriptions or facilities, either arrange to have your mail forwarded or cancelled :

  - ☐ Water
  - ☐ Electricity
  - ☐ Phone, mobile, internet
  - ☐ Insurance
  - ☐ TV / Cable
  - ☐ Lease
  - ☐ Gas
  - ☐ Bank
  - ☐ Medical aid
  - ☐ Revenue
  - ☐ Associates / sport clubs

- ☐ Take the time to collect information on your country of destination (books, guides, CD Rom and video tapes).

One Month Before your Move

- ☐ With the help of the DOMEX form, make a detailed inventory with replacement value of all goods to be move.
- ☐ Drain fuel from all petrol devices.
- ☐ Arrange to have your children and pets looked after on the day of the move.
- ☐ Clean and dry all kitchen appliances to avoid mildew forming during transport.
- ☐ Clean and dry your garden tools and furniture.

Moving Day

- ☐ Keep aside passports, documents, travel tickets, personal effects and clothing that you don't wish to send with the move.